

Round and Round the Gardens Childcare – Registration form

Jack Temple Building, Pyrford Road, Pyrford, Surrey, GU22 8UQ

CHILD'S NAME	First Name	Surname	Male	Child's DOB	
			Female		
Home Telephone No.					
Parents' Names	PARENT 1		PARENT 2		
Email address	Home		Home		
	Work		Work		
Home address:					
	Home telephone No:		Parent 1 Mobile No:		
			Parent 2 Mobile No:		
Parent 1's work contact details if applicable	Employer: Address:		Occupation: Telephone:		
Parent 2's work contact details if applicable	Employer: Address:		Occupation: Telephone:		
Who does the child normally live with?					
Who has legal contact with the child?					
Who has parental responsibility for the child?					
Emergency Contact details (these details should be those of a different person to the parents, and someone who can be contacted in an emergency and you have gained permission to provide us with their details. Please initial this box to confirm consent has been provided)			Relationship to child:		
			Can this person collect your child from school? Password:		
	EMERGENCY CONTACT TELEPHONE No.				
Drs Name					
Drs address & 'phone No.					

Health Visitor's name	
Religion if applicable	
Ethnicity	
Home language	
Does your child have any special need or particular medical condition/ disability or special educational need that we need to know about, or can help with?	
Does your child have any known allergies?	
Is there anything that you would not like your child to eat?	
Is there anything that you would prefer your child did not participate in e.g. Christmas festivities	
I consent to my child receiving first aid treatment, including application of plasters and emergency medical treatments.	
I give permission for my child to be evacuated from Round and Round the Gardens building to a safe place/distance should an emergency situation occur	
Are you happy that we take photographs of your child to display at school or use for promotional purposes?	

It would be very useful if you would take a few moments to describe your child impart any information that you feel might be helpful to us.

You know your child best, and it is important to us that we work together to provide the best possible start for your and your child. Some points that you might like to consider when completing this form are:

- Likes/dislikes
- Does he/she have any special comforter?
- Has he/she been to a playgroup/crèche before?
- Does your son/daughter have any brothers/sisters?
- Your child's first language/ethnic origin/religion
- Does your child have any special dietary requirement?
- Does your child have any illness/medical condition/special need?
- What is the language spoken at home?
- Will your child be attending any other nursery?

....and of course, any other information that you feel would be relevant – thank you. (please use extra paper if required)

I understand that I have to give two month's notice should I wish to remove my child from Round and Round the Gardens Childcare.
I understand that it is important for my child's well-being to inform Round and Round the Gardens of any changes in contact details, or, if my child should require any specific help or support.
I understand that I must be contactable at all times during the time my child attends Round and Round the Gardens.

Signed:		Date:	
Relationship to child			

Early Years Universal Funding

(Eligible the term after your child turns 3 years old)

11 hours per week (stretched) for 51 weeks

Eligible hours are accessible as follows:

- 3 hours - in your first session
- 3 hours - in your second session
- 2.5 hours - in your third session
- 2.5 hours - in your fourth session

To confirm that the 'free' entitlement is only accessible within our longer sessions - therefore there will always be a charge for your child's place.

'30 Hours' Additional Hours Funding for eligible working parents of 3 & 4 year olds

(Eligible the term after your child turns 3 years old)

We operate the additional hours, in the same way that we do for the universal funding (above)
11 hours per week (stretched) for 51 weeks

We will require your unique code, so that we can validate it to ensure a successful claim can be made.

Round and Round the Gardens **DO NOT** offer term time only places.

Round and Round the Gardens Childcare

Session Request Form

At Round and Round the Gardens, we provide a healthy, nutritious breakfast, mid-morning “elevenses” and an afternoon snack; a substantial cooked tea, prepared from fresh ingredients on the premises daily, a snack bar and water that is available all day.

Children should bring a packed lunch. We would kindly ask that you do not include anything that requires re-heating and would like to take this opportunity to inform parents that we are a nut free and egg free zone - thank you for your co-operation ☺

Session process also include nappies, wipes and sun cream. Unless parents wish to provide their own.
(Prices will not be subsidised if parents wish provide the above.)

**Dragonflies - SESSION PRICES **

All children are looked after with an equal amount of love, care and affection and their individual needs catered for and met accordingly. Prices below from January 2018 – reviewed annually

Morning Session 8.00am - 1.00pm	Afternoon Session 1.00pm - 6.00pm	All-day session 8am – 6pm
£36.00 including mid-morning “elevenses”	£35.50 including afternoon snack	£59.00 Includes breakfast; served between 8am and 8.30am, mid-morning “elevenses”, afternoon snack & vegetarian tea
Flexible Morning Session 9.00am – 1.00pm	Flexible Afternoon session 1.00pm – 5.00pm	Hourly rate
£31.00 including mid-morning “elevenses”	£29.50 including afternoon snack	£8.50 per hour

Please note, where possible, the children, strictly under adult supervision, will be encouraged to prepare, cook, bake, contribute and take part in the preparation and serving of food. This way, children eat well and have a sense of success, contribution and sharing.

Please indicate when you would like your child to attend by ticking the appropriate box next to the session below. Please note that priority places are given to those requesting Full Day sessions - many thanks

REQUESTED START DATE:

Monday	Morning Session	Afternoon Session	All-day Session	Flexible session Please circle AM or PM	AM 9-1	PM 1-5
Tuesday	Morning Session	Afternoon Session	All-day Session	Flexible session Please circle AM or PM	AM 9-1	PM 1-5
Wednesday	Morning Session	Afternoon Session	All-day Session	Flexible session Please circle AM or PM	AM 9-1	PM 1-5
Thursday	Morning Session	Afternoon Session	All-day Session	Flexible session Please circle AM or PM	AM 9-1	PM 1-5
Friday	Morning Session	Afternoon Session	All-day Session	Flexible session Please circle AM or PM	AM 9-1	PM 1-5

**Thank you for taking the time to complete these Registration and Attendance forms. Once we are in receipt of the forms, we will contact you with regards to offering you a place.
Thank you for choosing Round and Round the Gardens Childcare. We feel sure that your child will have a wonderful time with us.**

Date Received: (office use only)	Who dealt with session offers? (office use only)
Sessions offered: (office use only)	